



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY OCTOBER 8, 2019
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Orlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

Eric B. Orlen, Mayor
Hilda Potsavich, Mayor Pro Tem
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer
George Spencer, Councilmember
Zac Carroll, Councilmember

and all said persons were present except Zac Carroll and Jim Nelson, thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney, Village of the Hills; Earl Wood, Hurst Creek MUD.

PLEDGE OF ALLEGIANCE

Councilmember Spencer led the pledge.

APPROVAL OF MINUTES

1. Minutes of September 10, 2019 Regular Meeting and September 26, 2019 Special Meeting

Mayor Pro Tem Potsavich moved approval of the September 10, 2019 Regular meeting; Secretary Smith seconded the motion which carried unanimously.

Councilmember Spencer moved approve of the September 26, 2019 Special Meeting; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

APPROVAL OF FINANCE/TREASURER'S REPORT

Wendy Smith May presented the written report showing a balance in the General Fund of \$819,728.83.

Mayor Pro Tem Potsavich moved approval of the Finance/Treasurer's Report; Councilmember Spencer seconded the motion which carried unanimously.

REPORTS

1. Law Enforcement

The written report was reviewed showing: 3 traffic citations and 12 warnings of which 6 were residents, 2 visitors and 7 contractors.

2. Security Committee Liaison

There was no meeting this month.

3. Hills Club Liaison

Mayor Ovlen reported meeting with the interim manager about Hills Fest.

2. Youth Advisory Commission Liaison

The YAC finalized plans for Trunk or Treat.

3. POA Liaison

Mayor Pro Tem Potsavich review her written report including:

- The Architectural Compliance Committee is rewriting the fee & permit schedule for almost all categories with clarification of any increases.
- The Road Committee is currently replacing the blue fire hydrant street markers. Letters to residents notifying them of trees overhanging the roads will be sent out 10/1. Seal coating will probably begin in the Spring.
- Designs were presented for replacement of signs at the gates.
- Security is looking at the possibility of installing a red light/green light system to let drivers know when to proceed through the gate arms.
- Board members met with ClubCorp and presented some ideas to help mitigate the Club Membership requirement. A subcommittee was formed to investigate the feasibility of a public vote on mandatory membership.

4. Park Liaison

The Commission has not yet met this month.

5. Press Liaison

Nothing to report

6. Hurst Creek MUD Report

Earl Wood reported that Hurst Creek MUD is working on the following:

- Sewer Plant Bleach Conversion Project
- Cross-street culvert at Hedgebrook Cove and Way

7. City Manager Report

Wendy Smith May relayed to the Council that staff has been working on year-end reporting. She is also working with the Intern to develop policies for Purchase Orders and Encumbrances.

8. Mayor's Report

Mayor Ovlen reported that the presentation at the TML conference was ready and would be heading to San Antonio after the meeting.

APPOINTMENTS

The resumes of Amy Wharton and Shannon Smithson were presented for consideration of appointment to the Parks and Recreation Commission.

Secretary Smith moved approval of the appointments of Amy Wharton and Shannon Smithson to the Parks and Recreation Commission; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

BUSINESS ITEMS

1. Consider Adoption of an Ordinance to Expand the Parks and Recreation

The Parks & Recreation Commission recommend expanding the board from a maximum of nine members to eleven. Given the number of projects and programs undertaken by the Commission annually, the current Commissioners foresee that additional members would allow for a better distribution of work and application of individual talents.

As with the current ordinance, this draft calls for a minimum number of members. If adopted seven members would constitute a full board.

Secretary Smith moved to adopt an Ordinance to Expand the Parks and Recreation Commission; Councilmember Spencer seconded the motion which carried unanimously.

2. Discussion of Wildlife Management programs and communication

Wendy Smith May reviewed current and previous communications related to wildlife management in The Hills. She pointed out that the City has used regional subject matter experts, such as Kelly Simon with Texas Parks and Wildlife Department and Emery Sadkin, Austin's Animal Protection Officer, to obtain relevant information to distribute to residents. Primary communication methods are the City's website, Facebook and brochures.

Skunks and coyotes are the animals we receive the most comments about in the Fall. Tips for deterring skunks were sent out at the end of August, and additional messages regarding skunks and coyotes are planned this month.

3. Consideration and possible action on the Citizen Community Service

Awards are given to members of the community who have made outstanding contributions to community service or volunteer organizations, through either extensive one-time or long-term service. The awards are given out at the annual volunteer dinner. The deadline for nominations is November 31.

The nominating committee will consist of Secretary Smith and Mayor Pro Tem Potsavich.

4. Walking Trail Update

The engineer and MUD will attend a meeting on October 15 for affected residents.

5. Discussion with Representative of Singleton, Clark & Company regarding the audit plan for the 2018-2019 Fiscal Year

Councilman Carroll requested this meeting but was not able to attend and the subject will be discussed during a phone call.

ANNOUNCEMENTS AND REQUESTS

There were no announcements or requests.

PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

There were no comments.

EXECUTIVE SESSION

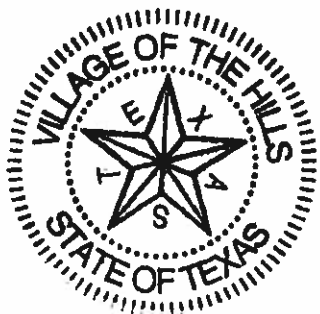
The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

ADJOURNMENT

Signed this 10th day of December.

(Seal)




Eric B. Ovlen, Mayor


Linda Lunney, City Secretary